



राजस्थान सरकार
निदेशालय चिकित्सा एवं स्वास्थ्य सेवाये, राजस्थान, जयपुर
स्टेट हैल्थ सोसायटी (एन.सी.डी./टोबेको कन्ट्रोल)



Recruitment

Application Invited for various positions through Registered Service provider agencies on purely job basis under NPCDCS/NPHCE.

Applications along with CVs & Credentials of Candidate must reach to the State Nodal Officer, State NCD Cell, Room No. 235, Second Floor, Swasthya Bhawan, Tilak marg, Jaipur with in 7 Days of the release of this advertisement in the news paper.

Government of Rajasthan

Directorate, Medical & Health Services Rajasthan, Jaipur

No. NCD/13/48

Advertisement

Date:16.01.13

State Health Society (NCD) invites application through registered placement agencies purely on Job basis under NPCDCS/NPHCE program at State/District Level. Details, available on website www.raj.swasthya.nic.in.

State Nodal Officer (NCD)

Term of References

1. State Programme Officer, State NCD Cell
2. District Programme Officer, District NCD Cell
3. Human Resources for NCD Clinic CCU/ Day Care Cancer Facility in District Hospital Bhiwara
4. Human Resources for Geriatric Clinic OPD/ Ward in District Hospital Bhilwara

1. State Programme Officer, State NCD Cell, Directorate Medical & Health Services, Jaipur

S.N	Name of Post	No. of Post	Qualification	Salary	Recruitments Through
1	State Programme Officer (SPO)	1	MBBS or equivalent degree from institution recognized by Medical Council of India, Must have completed compulsory internship, Diploma/Masters in Public Health or MD/DNB in PSM/Community Medicine/ Community Health Administration/MBA (Health Care Administration). At least 5 years experience in Health Management/Public Health Programme/Health Services after obtaining post graduate degree. Desirable: Experience in Non Communicable Disease control program/projects.	55000/-	Through approved Service provide Agency/through Advertisement (Retired up to 62 year may also apply directly)

Terms of references of State Programme Officer in the State NCD Cell

Job title: State Programme Officer (SPO) Qualifications:

Essential :MBBS or equivalent degree from institution recognized by Medical Council of India, Must have completed compulsory internship, Diploma/Masters in Public Health or MD/DNB in PSM/Community Medicine/ Community Health Administration/MBA (Health Care Administration).

At least 5 years experience in Health Management/Public Health Programme/Health Services after obtaining post graduate degree.

Desirable: Experience in Non Communicable Disease control program/projects.

Age Limit: Up to 50 Years Retired Govt/ Public Sector Officers Up to the Age of 62 years are Eligible to apply.

Job requirements/Responsibilities:

- 1) Preparing Programme Implementation Plan.
- 2) Organizing District level review meeting and orientation workshops.
- 3) Organizing training program for Medical Officers including AYUSH Practitioners, nurses and health workers.
- 4) Visiting district to monitor the NCD activities.
- 5) Reviewing program implementation at district and below district levels.
- 6) Collaborating with Centre, Medical Colleges, District, NGOs and other sectors.
- 7) Preparing and submitting quarterly progress report for NPCDCS to SNO (NCD).
- 8) Any other job assigned by concerned officers.

Remuneration: up to 55,000/- month (Consolidated)

2. District NCD Cell, Office of CM &HO

S.N	Name of Post	No. of Post	Qualification	Salary	Recruitments Through
1	District Programme Officer Bhilwara, Jaisalmer, Nagaur, Ganganagar,	1	MBBS+ diploma/Master in public health or MD/DNB in Preventive and social Medicine /community medicine/community health Administration/MBA (Health Care Administration) At least 5 year experience in Health management/public Health programme /Health Services after obtaining post graduate degree. For DPO minimum 3 years experience is required.	40000/-	Through approved Service provide Agency/through Advertisement (Retired up to 62 year may also apply directly)

1. Job title: District Programme Officer (NCD) -1

Qualification

Essential

Essential :MBBS or equivalent degree from institution recognized by Medical Council of India, Must have completed compulsory internship, Diploma/Masters in Public Health or MD/DNB in preventive & Social Medicine/Community Medicine/ Community Health Administration/MBA (Health Care Administration).

At least 5 years experience in Health Management/Public Health Programme/Health Services after obtaining post graduate degree. For DPO minimum 3 years experience is required. Desirable: Experience in Non Communicable Disease control program/projects.

Job requirements/Responsibilities:

- 1.Preparing Programme Implementation Plan.
2. Organizing District level review meeting and orientation workshops.
- 3.Organizing training program for Medical Officers including AYUSH Practitioners, nurses and health workers.
4. Visiting district to monitor the NCD activities.
5. Reviewing program implementation at district and below district levels.
6. Collaborating with Centre, Medial Colleges, NGOs and other sectors.
7. Preparing and submitting quarterly progress report for NPCDCS to SNO (NCD).
8. Any other job assigned by concerned officers.

3. Human Resources for NCD Clinic CCU/ Day Care Cancer Facility in

District Hospital Bhilwara

S. N	Name of Post	No. of Post	Qualification	Salary	Recruitments Through
1	Doctor (Endocrinology, Cardiology/ MD General Medicine) (DCS)	1	MD in Medicine or equivalent degree from institution recognized by Medical Council of India. Desirable: DM Or equivalent degree in endocrinology or Cardiology At least 2 year experience of working as Specialist/Super Specialist in a hospital. Age Limit: 50 years.	55000/-	Through Agency
2	Medical Oncologist(Cancer)	1	MD in Medicine or equivalent degree from institution recognized by Medical Council of India. Desirable: DM in Medical Oncology or equivalent degree. At least 2 year experience of working in Medical Oncology in a hospital/TCC(erstwhile RCC). Age Limit: 50 years.	55000/-	Through Agency
3	Cytopathologist (Cancer)	1	MD/Diploma in Pathology or equivalent degree from institution recognized by Medical Council of India. Desirable: At least 2 year experience of working in Oncopathology in a hospital/TCC(erstwhile RCC). Age Limit: 50 years.	55000/-	Through Agency
4	Cytopathology Technician (Cancer)	1	Bachelor of Medical Laboratory Technology (B.sc. (MLT)/ Diploma in medical Laboratory Technology (D.M.L.T.) From a Recognized. Desirable: Master of Medical Lab Technology (MLT) At least 2 year experience of working in Cyto-pathology in a Hospital. Age Limit: 40 years.	20000/-	Through Agency
5	Physiotherapist (CCU)	1	Bachelor degree in Physiotherapy (B.P.T). Desirable: At least 2 year experience of working in a hospital, Age Limit: 40 years.	20000/-	Through Agency
6	Nurses (CCU/DCC) 2+2	4	Bachelor's degree/ Diploma in Nursing. Desirable: At least 2 year experience of working in a Hospital, Age Limit: 40 years.	18000/-	Through Agency
7	Counsellor (CCU)	1	Bachelor's degree in Social Science or Degree /Diploma in Counseling / Health Education /Mass Communication. Desirable: At least 2 year experience of working as a counselor in a health care facility. Age Limit: 40 years.	12000/-	Through Agency
8	Data Entry Operator	1	1.10+2 with Diploma/Certificate	10000/-	Through

			(Minimum 6 month or more duration's course) in Computer application from a reputed institute. 2. Typing speed of 40 wpm in English. 3. Data entry speed of minimum 8000key depression/hr. 4. Should be well conversant with common computer programs (Word processing and Data processing). Desirable:- At least one year experience of working as Data Entry Operator (DEO) Age Limit: 30 years		Agency
9	Care Coordinator (CCU)	1	10+2/ Good communication Skills . Desirable:- Basic knowledge of computer like word processing and Data processing. Age Limit: 30 years.	6000/-	Through Agency

1. Job title: District Medical Officer (NCD) -1

Qualification

Essential

MD in Medicine or equivalent degree from institution recognized by Medical council of India.

Desirable:

1. DM Or equivalent degree in endocrinology or Cardiology. 2. At least 2 year experience of working as Specialist/Super Specialist in a hospital.

Age Limit: 50 years.

Job requirements/responsibilities:

1. To examine and manage Diabetes, Hypertension, Cardiovascular diseases and Stroke patients.
2. To do periodic follow up of such patients. 3. To ensure timely emergency care of Diabetes, Hypertension, Cardiovascular diseases and Stroke. 4. To impart training to the health personnel of Community Health Center as per guidelines issued by National NCD Cell. 5. Supervision and Monitoring of activities of District NCD clinic.

Remuneration: Rs,55000/- Month (Consolidated)

2. Job title: Medical Oncologist (NCD) -1

Qualification :- Essential:- MD in Medicine or equivalent degree from institution recognized by Medical council of India.

Desirable: 1. DM in Medical Oncology or equivalent degree. 2. At least 2 year experience of working in Medical Oncology in a hospital/TCC(erstwhile RCC).

Age Limit: 50 years.

Job requirements/responsibilities:

1. To investigate suspect cases of cancer. 2. To plan and supervise chemotherapy regimes for Cancer cases of Breast Head & Neck, Cervix etc. 3. To do periodic follow up of Cancer patients.
4. To refer complicated cases to nearest TCC for further management. 5 To impart training to the nurse and counselor in identifying early signs and symptoms of side effects of chemotherapy.
6. Supervision of Day Care Chemotherapy Service at District NCD clinic.

Remuneration: Rs,55000/- Month (Consolidated)

3. Job title: Cyto- pathologist (NCD) -1

Qualification

Essential :-MD/Diploma in pathology or equivalent degree from institution recognized by Medical Council of India.

Desirable:- At least 2 year experience of working in Oncopathology in a hospital/TCC(erstwhile RCC). **Age Limit:** 50 years.

Job requirements/responsibilities:

1. To Supervise the cyto-pathology services at District NCD clinic.
2. To prepare report of the samples examined.

Remuneration: Rs,55000/- Month (Consolidated)

4. Job title: Cytopathology Technician (NCD) -1

Qualification

Essential :-Bachelor of Medical Laboratory Technology (B.sc.(MLT)/Diploma in Medical Laboratory Technology (D.M.L.T.) from a recognized institute.

Desirable: 1. Master of Medical Lab Technology (MLT) 2. At least 2 year experience of working in Cyto-pathology in a Hospital.

Age Limit: 40 years.

Job requirements/responsibilities:

1. To prepare slides of the samples collected.
2. To help Cytopathologist in the supervision of Cyto-pathology services at District NCD clinic.

Remuneration: Rs 20,000/- Month (Consolidated)

5. Job title: Physiotherapist (NCD) -1

Qualification

Essential:- Bachelor's degree in physiotherapy (B.P.T)

Desirable:- At least 2 year experience of working in a hospital, **Age Limit:** 40 years.

Job requirements/responsibilities:

1. To manage and follow up patients requiring physiotherapy service.
2. To make domiciliary visits for providing physiotherapy service to bedridden patients.
3. To counsel patient and their family about risk factors of NCDs.
4. Any other job assigned by concerned officers.

Remuneration: Rs 20,000/- Month (Consolidated)

6. Job title: Staff Nurse (NCD) -4

Qualification

Essential :-Bachelor's degree/Diploma in Nursing.

Desirable:- At least 2 year experience of working in a Hospital, **Age Limit:** 40 years.

Job requirements/responsibilities:

1. To assist District Medical Officer in management and follow-up of patients attending the NCD clinic and Cardiac Care Unit.
2. To assist Medical Oncologist in management and follow-up of patients on chemotherapy drugs in the Day Care Chemotherapy Center.
3. To counsel patients and their family member about risk factors of NCDs.
4. To provide home based palliative care.

5. Any other job assigned by concerned officers.

Remuneration: Rs 18,000/- Month (Consolidated)

Four nurses would be appointed at District Hospital and would be rotated to OPD/CCU and Day Care Chemotherapy Center on regular frequency.

7. Job title: counselor (NCD) -1

Qualification

Essential:- Bachelor's degree in social science or Degree/Diploma in counseling/Health Education/Mass Communication.

Desirable:- At least 2 year experience of working as a counselor in a health care facility.

Age Limit: 40 years.

Job requirements/responsibilities:

1. To provide counseling on life style diseases and their risk factors to patients and their family members. 2. To plan IEC activities vis-à-vis Non Communicable Diseases or life style diseases. 3. To make domiciliary visits for providing counseling to bed ridden cases and attendants (or family members).

Remuneration: Rs 12,000/- Month (Consolidated)

8. Job title: Data Entry operator -1

Qualification

Essential

1. 10+2 with Diploma/Certificate (Minimum 6 month or more duration's course) in Computer application from a reputed institute. 2. Typing speed of 40 wpm in English. 3. Data entry speed of minimum 8000key depression/hr. 4. Should be well conversant with common computer programs (Word processing and Data processing).

Desirable:- At least one year experience of working as Data Entry Operator (DEO)

Job requirements/responsibilities:

1. To ensure regular entry of all relevant Data in the computer pertaining to various aspects of NPCDCS in a systematic manner to facilitate its analysis. 2. To analyze data and compile reports. 3. To maintain and up-keep the computer and its accessories including virus defence. 4. Any other job assigned by DMO as per programme need.

Age Limit: 30 years, **Remuneration:** Rs 10,000/- Month (Consolidated)

9. Job title: Care Coordinator-1

Qualification

Essential :- 1. 10+2 2. Good communication skills

Desirable:- Basic knowledge of computer like word processing and Data processing.

Job requirements/responsibilities:

1. To coordinate activities of patients care at District Hospital such as home visits for bedridden cases, outreach activities, transport and referral of patients. 2. Any other job assigned as per programme need.

Age Limit: 30 years, **Remuneration:** Rs 6,000/- Month (Consolidated)

**4. Human Resources for Geriatric Clinic OPD/ Ward in District Hospital
Bhilwara**

S. N.	Name of Post	No. of Post	Qualification	Salary	Recruitments Through
1	Consultant Medicine	2	MD in Medicine or equivalent degree from institution recognized by Medical Council of India. Desirable: At least 2 years experience of working as a specialist in a hospital. Age Limit: 50 years	50000/-	Through Agency
2	Nurses	6	Bachelor's degree/ Diploma in Nursing. Desirable: At least 2 year experience of working in a Hospital, Age Limit: 40 years.	15000/-	Through Agency
3	Physiotherapist	1	Bachelor degree in Physiotherapy (B.P.T). Desirable:- At least 2 year experience of working in a Hospital, Age Limit: 40 years.	15000/-	Through Agency
4	Hospital Attendants	2	Matriculation , Desirable: At least 2 year experience of working in a Hospital. Age Limit: 40 years.	7500/-	Through Agency
5	Sanitary Attendants	2	Matriculation Desirable:- At least 2 year experience of working in a Hospital. Age Limit: 40 years.	7500/-	Through Agency

1. Job title: Consultant Medicine -2

Qualification

Essential

MD in Medicine or equivalent degree from institution recognized by Medical council of India.

Desirable: At least 2 years experience of working as a specialist in a hospital.

Age Limit: 50 years.

Job requirements/responsibilities:

1. To examine and manage health care needs of the elderly.
2. To provide in – patient care to the elderly.
3. To do periodic follow up of the elderly patients.
4. To plan and manage Geriatric camps in PHCs/CHCs and other sites periodically.
5. To refer complicated cases to tertiary level hospital/Regional Geriatric Centers.
6. To impart training to the health personal of Community Health Center and Primary Health Center as per guidelines issued by National NCD Cell.
7. Supervision and monitoring of activities under NPHCE at District Hospital.

Remuneration: Rs 50,000/- Month (Consolidated)

2. Job title: Staff Nurse -6

Qualification

Essential : Bachelor's degree/Diploma in Nursing, **Desirable:** At least 2 year experience of working in a Hospital, **Age Limit:** 40 years.

Job requirements/responsibilities:

1. To assist Medical Officer /Consultants in management and follow – up of elderly patients attending the OPD and admitted in the Geriatric Ward.
2. To assist in planning and management of Geriatric camps in PHCs/CHCs and other sites.
3. To counsel patients and their family member about risk factors of NCDs.

Remuneration: Rs 15,000/- Month (Consolidated)

3. Job title: Physiotherapist-1

Qualification

Essential :-Bachelor's degree in physiotherapy (B.P.T), **Desirable:-** At least 2 year experience of working in a Hospital, **Age Limit:** 40 years.

Job requirements/responsibilities:

1. To management and follow up patients requiring physiotherapy service.
2. To make domiciliary visits for providing physiotherapy service to bedridden patients.
3. To counsel patients and their family about risk factors of NCDs.
4. Any other job assigned by concerned officers.

Remuneration: Rs 15,000/- Month (Consolidated)

4. Job title: Hospital Attendant-2

Qualification

Essential :Matriculation, **Desirable:** At least 2 year experience of working in a Hospital. **Age Limit:** 40 years.

Job requirements/responsibilities:

1. To assist in providing care to elderly in –patients.
2. To assist in follow up and care of elderly patients.
3. Any other job assigned by concerned officers.

Remuneration: Rs 7500/- Month (Consolidated)

5. Job title: Sanitary Attendant-2

Qualification

Essential:- Matriculation **Desirable:-** At least 2 year experience of working in a Hospital. **Age Limit:** 40 years.

Job requirements/responsibilities:

1. To maintain cleanliness and hygiene in OPD and in-patient department.
2. To provide adequate sanitary care to patients.
3. Any other job assigned by concerned officer.

Remuneration: Rs 7500/- Month (Consolidated)